



5th January 2023

JOB ADVERTISEMENT

IDENTIFICATION	
JOB TITLE	Monitoring , Evaluation and Learning officer
REPORTING TO	Programme Coordinator
DEPARTMENT/UNIT	WASH
NUMBER OF POSITIONS	One (1)
DURATION OF CONTRACT	1 year (Renewable)
DUTY STATION	Migori County

Blue Cross-Nyatike Community Development Program is a Christian founded Child, youth and women centered organization working in Migori , Homa Bay and Taita Taveta Counties with the general aim of reducing the impact of HIV/AIDS/TB, Malaria, malnutrition ,poverty and preventable diseases among the targeted communities. The organization currently partners with USAID Nuru Ya Mtoto through PATH Kenya, USAID through RTI WKSP funded Project, Global Fund through Amref Health Africa and KeNaam, Fred Hollows Foundation, World vision, EU through KALRO CS APP, NARIGP and ASDSP through County Government of Migori and other government structures in its program implementation.

Blue Cross Nyatike is driven by its vision of ***‘Empowered communities with self- sustaining care and support systems ’*** and its mission ***‘To work with local communities ,partners, and government agencies to support and empower vulnerable children , women, youths , PLHIV and other disadvantaged groups through health promotion, economic empowerment ,educational support psychosocial support and protection’***

OVERVIEW OF BLUE CROSS NYATIKE - WESTERN KENYA SANITATION PROJECT (WKSP)

The Blue Cross Nyatike in partnership with Western Kenya Sanitation Project (WKSP) purpose is a market led integrated approach combining MHM education, access to menstrual products and services, and innovative safe disposal of menstrual waste which will ensure

improved health, access to education and economic productivity, reduced discrimination of women and girls, and increased gender-equality. With the main goal of Increasing access to and uptake of market based improved menstrual hygiene management (MHM) products, services and disposal at the Household level in Awendo, Suna East and Kuria East Sub Counties of Migori County.

It is expected that, ultimately, customers must be able and willing to pay for products and services – a key point being to eliminate the need for subsidies or donor support.

The objectives Project are:

- Increased availability of MHM products and services that address the needs of targeted 3000 HHs in Suna East, Kuria East and Awendo sub county by the end of 24 months
- Improved profitability and viability of the project affiliated MHM enterprises by end of the Project
- Expanded sales and marketing of project affiliated MHM products reaching potential customers in the targeted 3 sub counties by end of the project
- Expanded behavior change and marketing campaigns in the 3 targeted Sub Counties by end of the Project
- Sustained innovative waste handling, collection and disposal in the targeted 3 sub counties by the end of the project

Background

Blue Cross wishes to recruit highly competent, proactive and self-driven persons to fill the following position :

MEL OFFICER – 1 POSITION

Purpose of the position The main objective of the position is to strengthen Monitoring and evaluation of Menstrual Health Management by ensuring increased access to and uptake of market based improved menstrual hygiene management (MHM) products & services at the household level across 3 sub counties (Awendo , Suna East and Kuria East) of Migori County. Monitoring, evaluation and Learning (MEL) will be integral part for assessing the success of result-of the project, and will help in improving planning, programme implementation, and promote accountability, learning and programme improvement as well as monitoring of activities to ensure that the Project objectives are achieved in a cost effective, coordinated and harmonized approach in all the three Sub Counties.

Job Responsibilities:

- Monitor evaluate and actively support in the MHM learning agenda and Strengthening of the Market for Menstrual Hygiene Management Products and services
- Ensure that WKSP achieves its Menstrual Hygiene Management related objectives and performance targets
- Take lead in the development of monthly and quarterly Menstrual Hygiene Management specific work plans for the project at the LIP level
- Provide guidance, M&E support, mentorship and effective leadership to interns and short-term employees
- Participate in county scoping and stakeholder engagements like MHM MEL TWG at the county and sub county level
- Work in liaison with the Project Coordinator to support in co-creation and implementation and scaling of Menstrual Hygiene Management pilots in Migori County
- Work collaboratively with project teams and WKSP MEL department for successful implementation of WKSP to produce high-quality data and progress reports as per the reporting intervals (monthly, quarterly, semi-annually, annually)
- Lead in data collection, collation, analysis and sharing at the LIP level with stakeholders
- Provide day-to-day guidance on M&E specific to Menstrual Hygiene Management project activities, ensuring work is completed against the scope, timelines, and budget
- Document the county/Sub County engagement processes to facilitate learning across all Blue Cross - WKSP teams and target Sub -counties
- Support in programme reporting as required
- Ensure roll out of standardized forms and tools to collect relevant disaggregated data on project monitoring indicators, effects, and impacts using WKSP methodology (Simple Measurement of Indicators for Learning and Evidence-based Reporting).
- Systematically collect, validate, and analyze data and ensure that it is accurate and of the highest quality by conducting regular data quality assessments and verifications.
- Support other key LIP staff to design and implement project assessments including, gender analysis, stakeholder analysis, hotspots mapping and other data regular and ad-hoc data collection and analysis activities.

- Ensure that all project monitoring arrangements comply with the project and donor agreements and ensure that agreements are concretely operationalized.
- Work with WKSP MEL staff to set up feedback and response mechanisms that will allow the project to receive and respond to feedback from the project beneficiaries
- Coordinate documentation of lessons learned, best practices, program data, evaluations, and other information to generate donor communication pieces, success stories, case studies, and other high-quality, results-based documentation at LIP level
- Facilitate the use of Project data by Project staff, and other stakeholders to inform decision-making and to identify lessons learned and promising practices.
- Coordinate monthly data review meetings at LIP level
- Participate in regular household monitoring
- Conduct periodic data quality audit
- Ensure that M&E reports and other reports are done monthly and shared with WKSP
- Document best practices arising as a result of LIP implementation of activities

MEL COMPETENCIES

- Demonstrated experience supporting donor-funded Monitoring and Evaluation activities, preferably for USAID.
- Familiarity with the concepts of learning and collaborate, learn and adapt (USAID) and experience applying these concepts to donor-funded activities.
- Knowledge of reporting procedures, best practices, guidelines, methods, and approaches for MEL.
- Excellent management, communication, and organizational skills demonstrated flexibility and capacity to multi-task.
- Demonstrated experience in analytical skills and data visualization.
- Computer literacy, with ability to analyse and interpret data using Excel, online reporting tools, or statistical packages such as SAS, SPSS, or STATA.

Required Qualifications and Experience:

Education

- Bachelor's degree in monitoring and evaluation, project management, social science, community development or any other related field with least 3 years' experience in Monitoring and evaluation work

Skills and Abilities

- Excellent oral and written communication skills
- Strong interpersonal skills as well as good judgment and vision
- Excellent organizational skills, team work and ability to prioritize tasks in a timely manner
- Sound coordination skills and a demonstrated ability to multi-task
- Demonstrates diplomacy, flexibility, and resourcefulness
- Strong critical thinking and creative problem-solving skills
- Computer literacy, with ability to analyse and interpret data using Excel, online reporting tools, or statistical packages such as SAS, SPSS, or STATA.

Disclaimer:

This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.

APPLICATION PROCEDURE

Interested candidates to hand-deliver their applications letters to the undersigned **not later than close of business of Thursday 12th January 2023:**

The Director,

Blue Cross Nyatike Community Development Programme

P.O Box 50, 40402 NYATIKE

procurement@bluecrossnyatike.org