



23rd January 2024

JOB ADVERTISEMENT

IDENTIFICATION	
JOB TITLE	USAID Nuru Ya Mtoto Project Coordinator
REPORTING TO	Programme Coordinator
DEPARTMENT/UNIT	HIV/OVC
NUMBER OF POSITIONS	One (1)
DURATION OF CONTRACT	1 year (renewable) based on performance and availability of funds
DUTY STATION	Migori County

Blue Cross-Nyatike Community Development Program is a Christian founded Child, youth and women centered organization working in Migori , Homa Bay and Taita Taveta Counties with the general aim of reducing the impact of HIV/AIDS/TB, Malaria, malnutrition ,poverty and preventable diseases among the targeted communities. The organization currently partners with USAID Nuru Ya Mtoto through PATH Kenya, USAID through RTI WKSP funded Project, Global Fund through Amref Health Africa and KeNaam, Fred Hollows Foundation, World vision, EU through KALRO CS APP, NARIGP and ASDSP through County Government of Migori and other government structures in its program implementation.

Blue Cross Nyatike is driven by its vision of ***‘Empowered communities with self- sustaining care and support systems ’*** and its mission ***‘To work with local communities ,partners, and government agencies to support and empower vulnerable children , women, youths , PLHIV and other disadvantaged groups through health promotion, economic empowerment ,educational support psychosocial support and protection’***

OVERVIEW OF BLUE CROSS NYATIKE – USAID NURU YA MTOTO PROJECT

The BCN Nuru Ya Mtoto (NYM) Project is a service delivery USAID funded five-year project led by PATH Kenya, with an aim of providing HIV services to orphans and vulnerable children

(OVC), adolescent girls and young women (AGYW). The Project focuses on improving the well-being of children orphaned and made vulnerable by HIV (including CALHIV, AGYW PLHIV, HEI, children of female sex workers (FSW), survivors of sexual violence, and HIV positive adolescent and young mothers). This is achieved through increasing their access to health and social services through systematic case plan management and outcomes monitoring approach for OVC and their households ,strengthening the capacities of their households and communities to protect and care for OVC as well as strengthening child welfare and protection structures and systems in the 12 targeted wards of Migori County.

In addition, Project supports The County of Migori in attaining its goal of addressing the HIV and AIDS response by safeguarding the rights and welfare of children and adolescents impacted by HIV and AIDS within the County. In a bid to increase access to health and social services for OVC and their families, the project employs a county led, owned, managed health and social services for the targeted orphans and vulnerable children (OVC) and adolescents, as well as reducing new HIV infections, gender-based violence, and improving the health system response to post-gender-based violence care for adolescent girls and young women (AGYW) aged 9 to 24 years.

With key focus on outcomes and not inputs. (Strength based) with More of a concerted effort to contribute to the global effort to reach 95-95-95. Viral suppression evidence based impact on OVC and their families, consistency in data collection, interpretation, and analysis and enhanced decision making relevancy, timely, context-sensitive and cost-effective.

Scope

The scope of Nuru Ya Mtoto Project is :

- Target 100% of enrolled OVC with essential services based on case plans.
- Offer OVC program enrolment to 90% of the CALHIVs within their catchment area.
- Support 100% retention of Children and adolescents on treatment.
- Ensure 100% of all children enrolled in the project have their HIV status Known (all biological contacts of the index OVC).
- Collaborate with DREAMS to enroll AGYW.
- Implement OVC PREVENTIVE and OVC COMPREHENSIVE

The objectives Project are:

- Increased targeted services for HIV-exposed, -infected, and -affected OVC within the targeted wards

- Increased economic stability of households to care for and protect OVC in the targeted wards
- Strengthened capacity of community systems & structures to support OVC services

Background

Blue Cross wishes to recruit highly competent, proactive and self-driven persons to fill the following position :

PROJECT COORDINATOR – 1 POSITION

Purpose of the position The main objective of the position is the Project Coordinator is the overall planning, coordination, implementation and reporting of the project ensuring that team members effectively undertake their roles within defined project strategies and approaches and that project risks are managed. The project coordinator will ensure that adequate systems are in place, staff are well trained to undertake their roles, staff are supervised and account for their results, resources are optimally utilized and properly accounted for, project objectives are being addressed and that project successes are documented and managed. He / she shall ensure that linkages with the local, sub county and county stakeholders on OVC is effective and responds to the case management and coordination of care approach for service delivery.

Job Responsibilities:

Project Coordination and Supervision

- Works with the project team members to develop responsive monthly work plans and ensures prudent allocation and utilization of resources.
- Holds regular staff and community meetings to review progress, address emerging issues and plan for subsequent actions.
- Coordinate all support supervision activities by staff ensuring that CHPs and field agents are adequately provided with the support they need to undertake their roles.
- Continually communicates to the USAID Nuru Ya Mtoto technical officers on project progress, challenges and support required to deliver on the project objectives.
- Ensures that all the activities being implemented are conducted within a process that enhances community ownership, participation and contribution for sustainability.
- Takes lead in developing working relationships and linkages with national and county government line ministries as well with other OVC actors in the region of implementation.

Service delivery to OVC and their caregivers

- Supports project team members to recruit, assess, develop case plans, implement, monitor and exit OVC and their caregivers who have achieved their household care goals.
- Takes lead in the implementation of the case management and coordination of care approaches to OVC and their households.
- Supports project team members to work with the community based workforce to deliver services to OVC and their caregivers. These services shall include but not limited to health and nutrition, education support and vocational training, psychosocial care and support, protection, house hold economic strengthening and provision of care as per case plans needs
- Supports the project team to design, initiate and implement sustainability actions for caregivers and CHPs for long term support to OVC.
- Works with the project team to ensure that quality improvement practices are adopted and responds to the service standards for OVC programing in Kenya.

Capacity strengthening of the implementation structures

- Takes lead in all the capacity strengthening actions ensuring that capacity building is structured and responds to the needs of the caregiver forums, CHPs cluster groups, locational and sub county area advisory councils, SILC /VSLA groups among other entities as may be defined.
- Works with project team members and the organization management to address capacity gaps as identified through the Routine monitoring visits , DQA and SIMS exercise and ensuring that capacity strengthening actions responds to the gaps identified and that desired results are being realized.

Coordination of Care to OVC

- Works with the DCS to strengthen the capacity of sub county and locational area advisory councils as well as that of volunteer children officers to undertake their functions and support Nuru Ya Mtoto interventions.
- Supports case conferencing activities by the area advisory councils and or technical working groups established to deliver integrated care services to OVC and their households.

- Continually updates and guides project team members on emerging issues in OVC programming, alignment to national strategic plans and policy directions as well as on compliance to the child protection and child safe guarding policies.

Monitoring, Evaluation and Knowledge management

- Conducts routine support supervisions and spot checks to project sites and project teams to ensure compliance to standards and quality service delivery to OVC and their caregivers.
- Works with M&E team to ensure that they adequately undertake their M and E functions within the acceptable project standards for effective reporting and accountability for results.
- Supports project team members to identify, document, and disseminate knowledge products to build on evidence based practices in OVC programming.
- Responsible for timely monthly and quarterly donor reporting. Ensures that the M and E team effectively utilize CPIMS, manage data and use data for decision making.

Supervisory Responsibilities

Supervises Household economic strengthening officer, M and E officer and case managers .

PROJECT COORDINATOR'S COMPETENCIES

- Excellent knowledge of OVC and case management programming
- Strong verbal and written communication skills
- Strong interpersonal skills working with cross cultural and multi diverse teams
- Excellent analytical skills, as well as the ability to express facts and ideas in a clear, convincing and organized manner and good writing skills.
- Highly organized and able to set priorities and handle multiple competing time and resource demands
- Proficiency in Microsoft Office products
- Willing to travel across all the five target Sub –counties(Suna West, Suna East , Nyatike West, Nyatike South and Nyatike North) Sub Counties

- Familiarity with the concepts of learning and collaborate, learn and adapt (USAID) and experience applying these concepts to donor-funded activities.
- Knowledge of reporting procedures, best practices, guidelines, methods, and approaches for Case management .
- Excellent management, communication, and organizational skills demonstrated flexibility and capacity to multi-task.
- Demonstrated experience in analytical skills and data visualization.
- Computer literacy, with ability to analyse and interpret data using Excel, online reporting tools, or statistical packages such as SAS, SPSS, or STATA.

Required Qualifications and Experience:

The ideal candidate should be highly motivated, entrepreneurial, resourceful, flexible, independent, energetic, with excellent communications skills, cultural sensitivity and has demonstrated experience supporting technical assistance projects.

Academic Qualifications

- A Bachelor's degree (with at least 3 years' experience') in sociology, community development, project management, Project M&E or a Diploma (with at least 3 years of relevant experience) or related field from a recognized institution of learning.
- Experience in MEAL and Post graduate training on any relevant field will be an added advantage.
- At least five (3) years' experience in the design, coordination, implementation and monitoring of OVC care with hands on experience in case management programming.

Required Qualifications and Experience:

Knowledge

- Relevant experience on project coordination techniques, sustainability approaches, quality improvement, financial management practices, sustainable livelihood approaches and approaches to project monitoring, evaluation, accountability and learning
- Familiarity with PEPFAR guidance and minimum service standards for OVC programming.
- Excellent analytic and computer skills; skilled in MS Office Suite including Word, Excel, PowerPoint and Access.

- Excellent report writing skills.

Skills and Abilities

- Excellent oral and written communication skills
- Strong interpersonal skills as well as good judgment and vision
- Excellent organizational skills, team work and ability to prioritize tasks in a timely manner
- Sound coordination skills and a demonstrated ability to multi-task
- Demonstrates diplomacy, flexibility, and resourcefulness
- Strong critical thinking and creative problem-solving skills
- Excellent computer skills (Microsoft Office).
- Resource mobilization shall be added advantage

Disclaimer:

This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.

APPLICATION PROCEDURE

If you are up to the challenge, possess the necessary qualification and experience; please send your CV only quoting the job title on the email subject (Project Coordinator – Blue Cross Nyatike) to vacancy.bluecrossnyatike@gmail.com on or before **14 th February 2024**.

Kindly indicate current/last salary on your CV

N.B:

We do not charge any fee for receiving your CV or for interviewing

Kindly send the attachment as one pdf document for easy retrieval

Only shortlisted candidates will be contacted

Blue cross Nyatike is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. Blue Cross Nyatike is an equal opportunity employer and has a non-smoking environment policy.